

11/27/92

SUBJ: ORGANIZATION—FAA HEADQUARTERS

1. PURPOSE. This change transmits a new Chapter 55, Office of Aviation System Standards.

2. EXPLANATION OF CHANGES. This change:

a. Retitles the Aviation Standards National Field Office as the Office of Aviation System Standards. The new title more clearly identifies the Office of Aviation System Standards as a Washington headquarters organizational element. The former title created confusion with the use of "field office" in the title. This action was announced in Notice N 1100.210, Office of Aviation System Standards.

b. Transfers the mission and functional statements for the office from Order 1100.5C, FAA Organization—Field, to Order 1100.2C to better reflect its role as a Washington headquarters organization.

c. Deletes Washington Flight Program Division. The responsibility for the functions of the division has been assumed by the Associate Administrator for Aviation Standards. This transfer of the functional responsibility was documented in order 1100.2C CHG 18.

d. Retitles the Airmen and Aircraft Registry Division as the Civil Aviation Registry.

e. Establishes the Airspace System Assurance Division. The division directs the overall operation of the domestic and international flight inspection and instrument flight procedures programs.

f. Transfers flight inspection policy development and procedures standards development to the Flight Procedures and Inspection Division.

g. Transfers the FAA Flight Safety Program to the Aircraft Program Division.

h. Deletes the Standardization and Evaluation Staff and transfers the functions to the Aircraft Program Division.

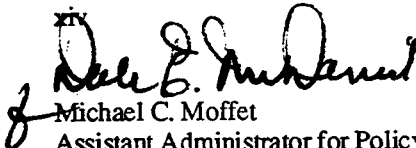
i. Retitles the domestic Flight Inspection Field Offices (FIFOs) as the Flight Inspection Area Offices (FIAOs) and the foreign FIFOs to International Flight Inspection Offices (IFIOs).

j. Transfers responsibility for AVN automation activities and retitles the Registry Modernization Staff to the Automation Technology Staff.

3. DISPOSITION OF TRANSMITTAL. After filing the revised pages, this change transmittal should be retained.

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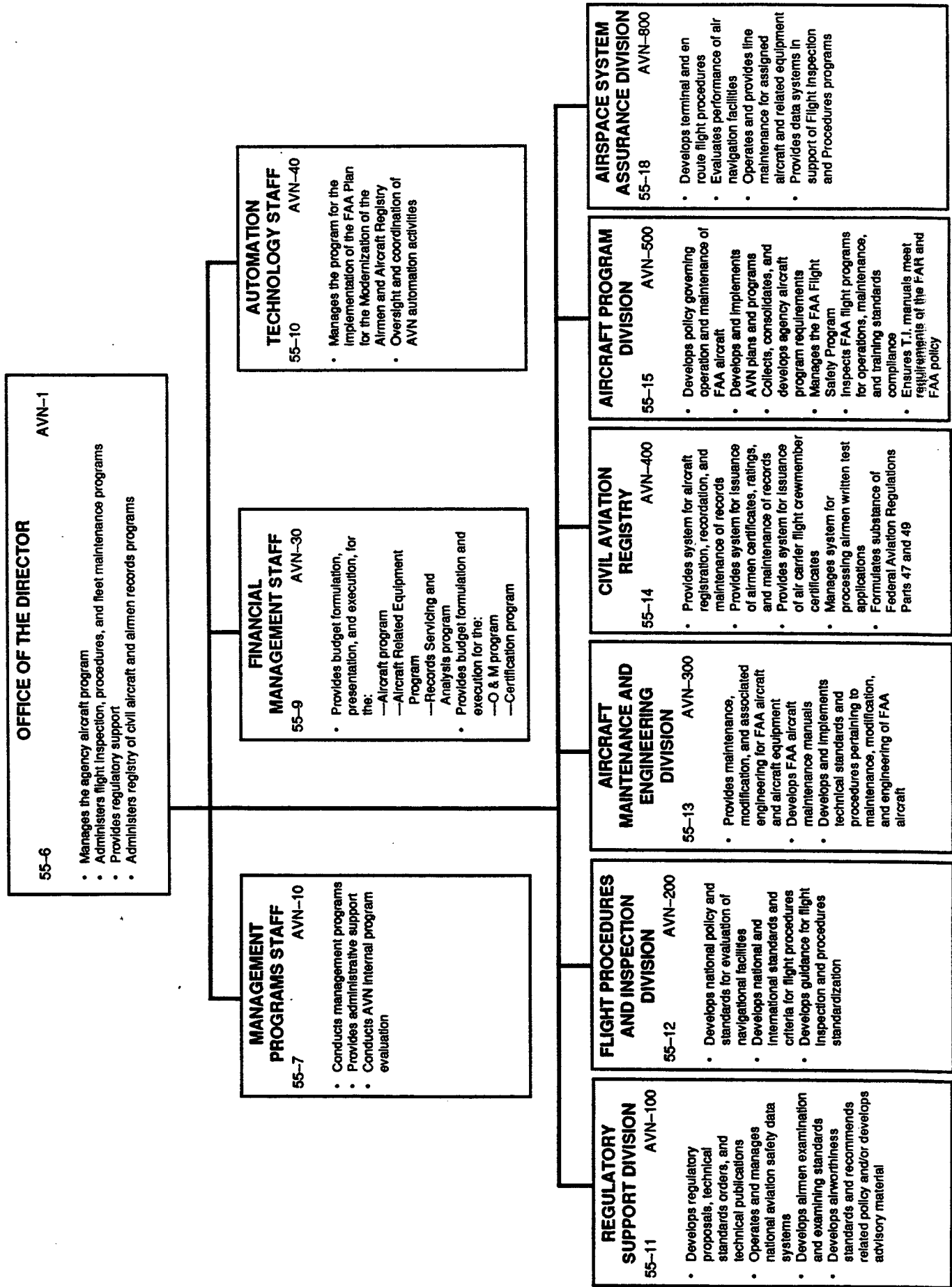
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CHAPTER 55. OFFICE OF AVIATION SYSTEM STANDARDS

FIGURE 55-1. FUNCTIONAL ORGANIZATION CHART

OFFICE OF AVIATION SYSTEM STANDARDS



CHAPTER 55. OFFICE OF AVIATION SYSTEM STANDARDS

55-1. MISSION. The Office of Aviation System Standards promotes safety of flight by assuring the adequacy and accuracy of air navigation facilities; develops and standardizes flight procedures; provides for the maintenance and engineering of the FAA aircraft fleet; provides for the regulatory and standards development; manages the systems for registry of civil aircraft and all official airmen records; and supports law enforcement agencies responsible for drug interdiction.

55-2. FUNCTIONAL ORGANIZATION. The functional organization structure of the Office of Aviation System Standards (AVN) is shown in figure 55-1.

55-3. FUNCTIONS.

a. The office is responsible for:

- (1) Centralized management of the FAA Aircraft Program.
- (2) Flight inspection of air navigation facilities.
- (3) Flight procedures development.
- (4) FAA aircraft operations and maintenance and the development and utilization of the FAA aircraft fleet.
- (5) U.S. civil aircraft registry and FAR Parts 47 and 49.
- (6) Airmen certificates, ratings, and records.
- (7) Airmen and aircraft information needs for law enforcement agencies.
- (8) Regulatory and standards development support to other elements reporting to the Executive Director for System Operations.

b. With respect to the foregoing, the office:

- (1) Develops and recommends national policies for issuance by the Administrator.
- (2) Develops and issues guidance, procedures, practices, and program plans consistent with national policies.
- (3) Directs and manages programs for the in-flight inspection of air navigation facilities.
- (4) Develops and processes new and revised terminal and en route procedures.
- (5) Performs or arranges for the performance of maintenance, modification, and associated engineering (except engineering and modifications associated with FAA Technical Center R&D requirements; however, final airworthiness release authority of the aircraft will remain with the Office of Aviation System Standards) of FAA aircraft, avionics, and related equipment.

(6) Develops and issues technical standards, operating requirements, program schedules, and work priorities to guide Office of Aviation System Standards elements in performing the flight inspection, flight procedures, and aircraft maintenance functions.

(7) Develops and recommends specific program goals and areas of emphasis to increase productivity and efficiency in assigned functions.

(8) Recommends budget levels for formulation of decision packages on national programs, and recommends allocations of appropriated resources based on review of the regional response to the call for estimates and quarterly review information.

(9) Conducts final review of applications for airmen certificates and ratings, issues certificates and ratings to airmen, and maintains the airmen records.

(10) Maintains and operates the civil aircraft registry for registration of civil aircraft and the recordation of conveyances and encumbrances thereon.

(11) Develops justification and formulates the substance of new or amended Federal Aviation Regulations and supplementary regulatory material pertaining to aircraft registration and recording of aircraft titles and security documents covered by FAR Part 47 and FAR Part 49.

(12) Provides assistance to law enforcement agencies engaged in drug interdiction by identifying and providing a timely and accurate means of receiving information about airmen and aircraft.

(13) Develops airmen written and practical examinations.

(14) Provides training for all designated airmen examiners.

(15) Supports agency information requirements by managing the Aviation Safety Analysis System (ASAS) computer network and analyzing national aviation safety information systems.

(16) Provides Hotline support for national aviation safety related information systems.

(17) Provides aviation safety and airmen and aircraft information through publications, contact with the public, or Freedom of Information Act (FOIA) or Privacy Acts Requests.

(18) Accomplishes special engineering studies, technical reports, and publications.

55-4. SPECIAL DELEGATIONS. The Director of Aviation System Standards:

a. Derives authority from the Administrator through the Executive Director for System Operations and the Associate Administrator for Aviation Standards and may further delegate authority, except where otherwise prohibited, to take any action with respect to assigned functions and responsibilities subject to:

- (1) Agency policies, standards, and procedures.
- (2) The technical guidance of other offices and services.
- (3) Limitations prescribed by the Associate Administrator for Aviation Standards.

b. Acts for the Associate Administrator for Aviation Standards on all matters, both within and outside the agency, concerning the care, operation, maintenance, and protection of the aircraft that are under the director's authority.

c. Represents the Associate Administrator for Aviation Standards on all matters within the jurisdiction of AVN in conferences and meetings with the public, other departments and agencies of the Government, State, and local officials, and on interagency committees.

55-5. SPECIAL RELATIONS. The Office of Aviation System Standards:

a. Maintains a special relation with all users of agency aircraft program resources including centers and regions, Office of the Secretary of Transportation, Office of the Secretary of Defense, and other Federal agencies. In addition, there must be a relationship maintained with ICAO representatives and with officials of the aviation industry, domestic and foreign.

b. Maintains close working relations with the Air Traffic Plans and Requirements, Air Traffic Rules and Procedures, Flight Standards, Systems Maintenance, and NAS Transition and Implementation Services in recognition of the common interest in flight inspection activities, flight procedures establishment, minimum airborne equipment requirements, and the airmen written test and airmen certification programs.

c. Maintains close working relations with regions and centers on matters pertaining to the maintenance of regional and center aircraft and flight inspection/flight procedures development.

d. Maintains close working relations with the Office of International Aviation in connection with flight inspection services and airmen and aircraft informational and advisory services for foreign governments and international organizations.

e. Maintains close working relations with other offices and services reporting to the Executive Director for System Operations in connection with assigned special projects supporting national program requirements.

f. Maintains liaison with national defense organizations to provide flight inspection and procedures service to such organizations.

g. Maintains close working relations with the Office of Rulemaking, the Office of the Chief Counsel, and the assistant chief counsels on matters relating to rulemaking responsibilities for FAR Parts 47 and 49 and enforcement actions on airmen and aircraft.

h. Maintains close working relations with the Flight Standards field offices on matters pertaining to airmen written test, airmen certification, aircraft registration, and aircraft airworthiness information.

i. Maintains close working relations with the Office of Civil Aviation Security Operations to facilitate law enforcement agencies' efforts to identify airmen and aircraft engaged in illegal drug operations.

j. Maintains close working relations with the U.S. military and foreign governments with respect to engineering and maintenance of flight inspection systems.

k. Maintains close working relations with the Aircraft Certification Service in the development of airworthiness standards and advisory material.

55-6. OFFICE OF THE DIRECTOR. The Director of Aviation System Standards:

a. Advises and assists the Associate Administrator for Aviation Standards in providing support in the justification of budget estimates; in the administration of executive decisions; and in the development and maintenance of productive relationships with the public, the aviation community, and other Government agencies.

b. Assures that assigned programs are administered in accordance with agency policies, standards, systems, and procedures and is responsible to the Associate Administrator for Aviation Standards for achieving prescribed program objectives and goals.

c. Provides for effective evaluation of program performance and ensures the adequacy of follow-up to secure correction of deficiencies.

d. Assures that all elements of the office participate constructively in the FAA Equal Employment Opportunity Action Plan and in equal employment opportunity planning for the future.

e. Provides leadership and direction in the planning, management, and control of office activities.

55-7. MANAGEMENT PROGRAMS STAFF.**a. The Management Programs Staff is responsible for:**

- (1) Internal evaluation activities relative to program administration.
- (2) Emergency operations planning.
- (3) Human resource management programs.
- (4) Interfunctional requirements for services provided by the Mike Monroney Aeronautical Center.
- (5) Paperwork management programs.
- (6) Goals and objectives program.
- (7) Administrative programs (e.g., Public affairs activities, Administrator's Hotline, and Congressional and FOIA inquiries).
- (8) Quality improvement planning.

b. The staff:

- (1) Develops, coordinates, and issues technical guidance and procedures consistent with national policies and FAA goals and objectives.
- (2) Provides advice and assistance to the divisions and staffs in the development and execution of assigned programs.
- (3) Integrates various components of AVN's long-range strategic planning activities to support future organizational and managerial directions for the regulatory and National Airspace System (NAS) programs.
- (4) Develops and administers systems and procedures designed to facilitate effective and efficient management of programs assigned to the director.
- (5) Develops and conducts the internal AVN evaluation program and serves as the focal point for audits; e.g., Office of Inspector General (OIG), Government Accounting Office (GAO), etc.
- (6) Provides leadership and direction for organization, staffing, training, and other human resource management programs.
- (7) Provides a point of liaison with the regions, centers, and other headquarters elements on administrative, legal, and program management matters.
- (8) Conducts studies and makes recommendations concerning organization structure, functions, and programs.
- (9) Provides a focal point and coordinates the development of AVN:
 - (a) Emergency readiness plans and activities.

(b) Personnel and physical security plans and activities.

(c) Office of Management and Budget (OMB) Circular A-123, Internal Controls, plans and activities.

(d) Quality improvement and organizational effectiveness initiatives.

(e) Affirmative Action and Equal Employment Opportunity plans and activities.

(10) Develops, coordinates, and manages training requirements and plans within the framework of agency training policies.

(11) Develops interfunctional requirements and coordinates facility services, communications, space, and property management activities of AVN organizational elements located at the Aeronautical Center.

55-8. RESERVED.**55-9. FINANCIAL MANAGEMENT STAFF.**

a. The Financial Management Staff advises and assists the director in providing financial and budgetary advice for the national AVN programs as well as any other activities which may reside in AVN. This includes:

(1) Collecting and consolidating agency requirements to support the total agency aircraft program including regions, other Washington elements, and the Europe, Africa, and Middle East Office; and the Records Servicing and Analysis (RS&A) program.

(2) Developing the annual budget submissions to support the total aircraft and related equipment program regarding headquarters, regional, and center requirements; the total agency aircraft program including regions, other Washington elements, and the Europe, Africa, and Middle East Office; and the RS&A program.

(3) Collecting and consolidating AVN requirements and developing the annual budget submissions to support AVN's portion of a national program.

b. With respect to the foregoing, the staff:

(1) Advises the director, the Associate Administrator for Aviation Standards, and other principal officials, on budgetary matters of the agency aircraft program, the aircraft and related equipment program or other facilities and equipment programs, the RS&A program appropriate to the national level, and is the centralized focus for these activities within AVN.

(2) Consults with other organizational elements of AVN, other Washington headquarters components, regions, and centers in the determination of the agency aircraft program, the aircraft related equipment program, and the RS&A

program and assists in the planning and development of agency programs.

(3) Provides the agency focal point for the coordination, consolidation, development, submission, and execution of budget and fiscal requirements for the total AVN functional programs and the national programs for which AVN has program office responsibility.

(4) Conducts periodic status reviews of approved fiscal programs and prepares reprogramming recommendations of agency resources.

(5) Analyzes the financial effects of proposed legislation on AVN, the agency aircraft program, the aircraft related equipment program, and the RS&A program.

(6) Develops and recommends procedures governing the financial aspects of reimbursable agreements.

55-10. AUTOMATION TECHNOLOGY STAFF.

a. The staff is responsible for:

(1) Accomplishment of the FAA Plan for the Modernization of the Airmen and Aircraft Registry mandated by the Anti-Drug Abuse Act of 1988.

(2) Oversight and coordination of AVN automation activities.

b. With respect to the foregoing, the staff:

(1) Provides program coordination and interface with FAA centers, regions, and other headquarters elements, the Department of Transportation and its modal agencies, and other Government agencies.

(2) Provides FAA representation at industry, inter-agency, and inter-departmental meetings and conferences on the development, review, and evaluation of drug interdiction program requirements, plans, and policies involving the Civil Aviation Registry.

(3) Adjusts the Modernization Plan requirements and timetables based on long-term implications of policy, program, financial, and regulatory decisions.

(4) Provides strategic planning analysis to identify policy and program shortfalls, gaps in planned capability, and opportunities for improvement of Modernization Plan timetable goals and cost reduction possibilities.

(5) Evaluates the Modernization Plan progress to assess action versus expected results and identifies and implements necessary changes.

(6) Develops criteria for the Civil Aviation Registry staffing, organizational structure, contractual support, equipment and facility/space requirements to meet its responsibilities under the Anti-Drug Abuse Act of 1988.

(7) Develops position papers and background and briefing materials concerning the program for agency and departmental use.

(8) Provides expertise in the development and writing of rulemaking associated with Federal Aviation Regulations (FAR) Parts 47 and 49 and other Parts of the FAR as required to implement the Anti-Drug Abuse Act of 1988.

(9) Provides a focal point and coordinates the development of AVN automation plans and activities, including systems security.

55-11. REGULATORY SUPPORT DIVISION.

a. The division is responsible for:

(1) Developing, when requested, regulatory proposals, technical standards orders, and technical publications.

(2) Operating and managing national aviation safety data systems.

(3) Developing airmen examination and examining standards.

(4) Developing airworthiness standards and recommendation of related policy and/or development of advisory material.

b. With respect to the foregoing, the division:

(1) Provides regulatory and standards development support to other offices and services under the direction of the Executive Director for System Operations.

(2) Conducts assigned projects and studies relating to the development of standards, regulatory proposals, technical standard orders, and technical publications.

(3) Conducts preliminary technical analyses, processes violation and accident/incident reports, and prepares final studies and reports.

(4) Conducts preliminary analyses, processes data, and conducts and issues studies on mechanical discrepancies reported on civil aviation products.

(5) Develops and maintains airmen examinations and examining standards and prepares associated study guides, manuals, and internal directives.

(6) Manages the production and delivery of Computer Assisted Airmen Knowledge Tests.

(7) Receives, processes, publishes, and maintains aircraft certification publications in accordance with established procedures and schedules, including Type Certificate Data Sheets, Supplemental Type Certificate Summaries, Parts Manufacturer Approval Listings, Technical Standard Order Indexes, Designated Engineering Representatives Listings,

Airworthiness Directives, Airworthiness Directives Summaries, and Airworthiness Directives bi-weekly lists.

(8) Disseminates aviation safety related information to the public via the Freedom of Information Act (FOIA) and Privacy Act programs and to other FAA and Government offices.

(9) Manages the Aviation Safety Analysis System (ASAS) computer network, analyzes national aviation safety information systems, and operates the ASAS Hotline.

(10) Implements and monitors the division flight safety program to assure compliance with FAA Flight Safety Program policy and guidance.

55-12. FLIGHT PROCEDURES AND INSPECTION DIVISION. The division:

a. Develops and recommends national and international policy, standards, and criteria for evaluation of navigational systems and their operational use.

b. Develops national and international criteria governing the operational use of air navigation facilities and the development of en route and terminal instrument flight procedures, civil and military, domestic and foreign

c. Advises the AVN Director and other principal officials on flight inspection and instrument flight procedures policy matters appropriate to the national and international level.

d. Collaborates with other government agencies, military, industry, and international representatives for interchange of information and to ensure progress in techniques and methodology in such as flight inspection, instrument flight operation, and risk modeling.

e. Provides a program to assure standardized application of flight inspection and instrument flight procedures policy and criteria.

f. Participates in the development of Memoranda of Agreement for flight inspection and instrument flight procedures services, both national and international, to assure policy compliance.

g. Determines requirements for the development and standardization of technical training to support the flight inspection and instrument flight procedures mission.

h. Implements and monitors the division flight safety program to assure compliance with FAA Flight Safety Program policy and guidance.

55-13. AIRCRAFT MAINTENANCE AND ENGINEERING DIVISION.

a. The division advises and assists the director in providing national program management for all matters associated with planning, programming and appraisal of all FAA aircraft

engineering and maintenance program activities. This includes:

(1) Performing the maintenance, modification, and associated engineering (except engineering and modifications associated with the FAA Technical Center R&D requirements; however, final airworthiness release of the aircraft will remain with AVN) of FAA aircraft, avionics, and related equipment.

(2) Providing the focus for the agency's centralized aircraft configuration management of all agency aircraft to ensure the efficient use of engineering and maintenance program resources.

(3) Coordinating, consolidating, developing and assisting in the implementation of engineering and maintenance plans and programs supporting the short- and long-term strategic plans in accordance with agency goals and objectives.

(4) Developing engineering and maintenance requirements, cost estimates, and materials for the annual budget and fiscal program submissions to support the total aircraft program regarding headquarters, regional, and center requirements.

(5) Conducting special projects for accomplishment of all studies on the engineering and maintenance requirements of aircraft programs and major system acquisitions which may have agency-wide impact.

(6) Collaborating with other Government agencies, military, industry, and international representatives to ensure an interchange of engineering and manufacturing information as advancing state-of-the-art techniques in such areas as corrosion control, flight inspection avionics, and agency aircraft.

(7) Developing national engineering and maintenance program criteria for flight inspection avionics and systems.

(8) Developing FAA aircraft maintenance manuals.

b. With respect to the foregoing, the division:

(1) Advises the director, the Associate Administrator for Aviation Standards, and other principal officials on engineering and maintenance of the agency aircraft program appropriate to the national level and is the centralized focus for these activities within the office.

(2) Coordinates the development of and recommends national programs, procedures, systems, and standards governing the engineering and maintenance of agency aircraft and flight inspection system requirements.

(3) Coordinates engineering and maintenance program requirements and assists in the evaluation of user requests for allocation of aircraft resources.

(4) Develops plans and programs and provides for acquisition, assignment, and disposition of resources within the approved engineering and maintenance program.

(5) Provides a comprehensive system to collect, evaluate, and analyze data on all aspects of fleet operation to ensure that engineering and maintenance resources are planned, justified, programmed, assigned, and utilized in accordance with FAA policies and objectives.

(6) Coordinates requirements and consolidates, develops, maintains, and supports engineering and maintenance program responsibilities to the AVS long-term strategic plans, including the NAS, R&D, DOD, etc., in support of national and international objectives. This includes the 5-year planning chart of prioritized projects.

(7) Consults with other organizational elements of AVN, other Washington headquarters components, regions, and centers and provides the engineering and maintenance expertise for the planning and development of agency programs.

(8) Conducts continuous liaison with the aviation industry, aircraft-related equipment manufacturers, and DOD regarding availability and acquisition of flight inspection equipment and provides recommendations as appropriate.

(9) Accomplishes special project and major systems acquisitions associated with strategic plans that have agency-wide impact on the National Airspace System.

(10) Establishes requirements for technical training associated with maintenance/engineering of the FAA fleet.

(11) Initiates, develops, and approves associated engineering criteria for aircraft alterations and major repair, and performs or arranges for the performance of aircraft modifications, maintenance, avionics, overhaul of FAA aircraft fleet, and aircraft-related equipment at all AVN locations to support strategic plans and national airspace objectives.

(12) Monitors and coordinates the requisition, tracking, shipment, and delivery of aircraft parts and supplies to ensure the operational readiness of the FAA agency aircraft fleet to meet critical national airspace flight inspection requirements. Develops and maintains a computerized national parts tracking system to identify critical parts shortages and needs before they adversely impact the national aircraft mission.

(13) Designs, develops, and installs flight inspection and other aircraft equipment to be used by the agency, U.S. military, and foreign governments to meet national or international commitments, as assigned by the director or other high level agency officials.

(14) Initiates and develops engineering and reliability criteria and data in support of Federal Aviation Regulations, Advisory Circulars, and Technical Standard Orders.

(15) Provides the focal point for the evaluation and applicability of all Airworthiness Directives, Service Bulletins, letters, or instructions for all agency aircraft as they affect the safety, cost-effectiveness, and mission-worthiness.

(16) Prepares, maintains, and issues maintenance—related publications.

(17) Implements and monitors the division flight safety program to assure compliance with FAA Flight Safety Program Policy and guidance.

55-14. CIVIL AVIATION REGISTRY.

a. The Civil Aviation Registry is responsible for the:

(1) Management and operation of the national/agency-wide system for registration of U.S. civil aircraft.

(2) Development of national regulatory standards and procedures relating to civil aircraft registration and recordation.

(3) Development, operation, and management of the agency-wide system for review and issuance of airmen certificates and ratings and the maintenance of all related official airmen records for the agency.

(4) Support of law enforcement agencies' drug interdiction efforts.

b. With respect to the foregoing, the division:

(1) Establishes, maintains, and operates systems for the registration of civil aircraft and the recordation of conveyances and encumbrances thereon.

(2) Determines the need for, develops the justification for, and formulates the substance of new or amended Federal Aviation Regulations and supplementary regulatory material pertaining to aircraft registration and recording of aircraft ownership and security documents covered in FAR Part 47 and FAR Part 49.

(3) Establishes, maintains, and operates a system for processing written test and airmen applications.

(4) Provides a comprehensive system for the final review of applications for airmen certificates and ratings, issuance of certificates and ratings of airmen and establishes, maintains, and operates the airmen records system.

(5) Provides technical advice and assistance to the regions, other Government offices, and the public.

(6) Provides liaison activities with counterparts in foreign governments to ensure conformance with treaty obligations.

(7) Provides staff assistance to the director on all matters pertaining to the administration and operation of the program of the Civil Aviation Registry.

(8) Provides a system for review, approval, and issuance of certificates used by air carrier flight crewmembers as passports in accordance with the ICAO treaty.

(9) Provides a system designed to provide prompt and accurate identification of airmen and aircraft for law enforcement agencies involved with drug interdiction.

55-15. AIRCRAFT PROGRAM DIVISION. The division:

a. Advises and assists the director in providing national program policy and management for all matters associated with planning and programming for, and appraisal of, the FAA aircraft program activities.

b. Provides the focus for the agency's centralized oversight management and administration for the efficient use of agency aircraft program resources and develops, recommends, and maintains the policy and management procedures for the operation and maintenance of FAA aircraft.

c. Coordinates the development of and recommends national policies, procedures, systems, and standards governing the operation and maintenance of agency aircraft and the minimum qualifications of flight crewmembers.

d. Coordinates, consolidates, develops, and assists in the implementation of plans and programs supporting the short- and long-term strategic plans for the aircraft program in accordance with agency goals and objectives.

e. Coordinates operational requirements and determinations on types and numbers of aircraft and related equipment required to meet agency objectives in the various aircraft programs and evaluates user requests for allocation of aircraft resources.

f. Develops plans and programs and provides for acquisition, assignment, and disposition of resources within the approved flight-hour program.

g. Provides a comprehensive system to collect, evaluate, and analyze data on all aspects of fleet management to ensure that FAA aircraft program resources are planned, justified, programmed, assigned, and utilized in accordance with FAA policies and objectives.

h. Develops and issues program guidelines and standards (staffing, flight-hours, etc.) for use by AVN, other Washington headquarters elements, regions, and centers for planning, programming and budgeting purposes associated with aircraft program activities and assists in the determination of flight program human resource requirements by use of planning guidelines.

i. Consults with other organizational elements of AVN, other Washington headquarters components, regions, and centers in the determination of aircraft and related equipment requirements and assists in the planning and development of agency programs.

j. Conducts continuous liaison with the aviation industry, aircraft related equipment manufacturers, and DOD regarding availability and acquisition of aircraft program resources and provides recommendations as appropriate.

k. Provides the agency focal point for development of the aircraft and related equipment program requirements.

l. Serves as the focal point for all activities associated with OMB Circular A-76 and A-126 (special projects or special assistance).

m. Accomplishes special project and major systems acquisitions associated with strategic plans that may have agencywide impact and/or are not assignable to another specific organizational element.

n. Establishes and manages a comprehensive program for the appraisal of aircraft program policy compliance and the technical inspection of FAA flight operations, maintenance, and technical training to ensure conformance to published standards.

o. Reviews proposed changes to Technical Issuances (Flight Operations, General Maintenance, and Training Manuals) to assure compliance with the FAR and FAA policy.

p. Develops FAA Flight Safety Program policy and guidance for all FAA aircraft program participants.

55-16. RESERVED.

55-17. RESERVED.

55-18. AIRSPACE SYSTEM ASSURANCE DIVISION. This division:

a. Directs the overall operation of the domestic and international flight inspection and instrument flight procedures programs and exercises line authority over all the Flight Inspection Area and International Offices (FIAO's and IFIO's).

b. Provides the central point of coordination for execution of flight inspection, instrument flight procedures, logistics, and the line maintenance for flight inspection aircraft and associated avionics equipment.

c. Advises the director, and other principal officials, on operational flight inspection and instrument flight procedures matters appropriate to the national and international level.

d. Conducts operational liaison with FAA regional and headquarters Flight Standards, Airway Facilities, and Air Traffic organizations; Department of Defense organizations;

the user community; and international government organizations to assure fulfillment of FAA responsibilities for providing flight inspection and instrument flight procedures services.

e. Participates in the development of Memoranda of Agreement for flight inspection and instrument flight procedure services, both national and international, to determine operational requirements.

f. Implements and monitors the flight safety program for the Airspace System Assurance Division to assure compli-

ance with the FAA Flight Safety Program policy and guidance.

g. Determines aircraft status and responds to requests for information regarding aircraft availability, maintenance schedules, and etc.

h. Develops, controls, and maintains computerized systems used for flight inspection and instrument flight procedures application in support of national and international operations.